



PEMBROKESHIRE HOUSING
TAI SIR BENFRO



Golden Goodbye Standard

Mae'r daflen yma ar gael yn Gymraeg



Thank you for giving notice that you are terminating your Tenancy. You are able to claim £50.00 if when you hand back your property you meet the standard laid out below:

- You have given 4 weeks notice in writing.
- Keys are handed in by 9am on the last Friday of your 4 weeks termination notice.
- 2 sets of keys are handed back and include Front, Back doors, window locks and meter cupboards. Also watchmen for oil central heating systems.
- Gas supply is left in sufficient credit to carry out a gas safety check and a Customer Reference card is available. Copy of current Gas Safety Certificate should also be available.
- Electricity is left in sufficient credit to carry out an electrical check and a Customer Reference Card is available.
- Smoke Detectors are fitted and working.
- All repairs carried out by yourself are to the Association's maintenance standards (inspection required) including replacement where appropriate (such as new internal door). (You will need to contact your Area Officer to arrange this inspection).
- Doors and windows should open and close properly, external doors should lock and there should be no broken or cracked glass panes.
- Kitchen units should be functional e.g. doors on hinges, shelves secure.
- Internal decoration, throughout the property, should be good to excellent.



- All fixtures and fittings should be in place (towel rails, toilet roll holder, coat rail in wardrobes etc).
- Windows, inside and outside throughout the property, should be cleaned.
- Front and back doors, including door furniture, should be cleaned and polished.
- Bathrooms should be cleaned to a high standard.
- Kitchens should be cleaned to a high standard.
- Attic or roof space to be cleaned and all rubbish removed.
- Garden shed to be empty and clean.
- Garden to be tidy with grass and hedges cut.
- Garden paths and patio to be clean and free of algae.
- Rotary clothes drier to be in place and in good repair.
- The property and the vicinity of the property to be clear of all rubbish including household goods (furniture, white goods).
- The property, including the floors, to be cleaned thoroughly, throughout.



If you feel that you have met the criteria please contact your Area Officer, at least 14 days before your tenancy is due to end, who will then arrange to inspect your property and decide if you qualify for the Golden Goodbye.

Many thanks for helping us to assist another family to be re-housed in the earliest possible time and leaving your property clean and tidy.

Good luck for the future.





PEMBROKESHIRE HOUSING
TAI SIR BENFRO

Pembrokeshire Housing
Meyler House,
St. Thomas Green, Haverfordwest,
Pembrokeshire.
SA61 1QP

Tel: 01437 763688
Fax: 01437 763997
Freephone: 0800 854568

www.pembs-ha.co.uk

Pembrokeshire Housing is a Charitable Organisation

Gofynnwch os ydych chi'n eisiau fersiwn Gymraeg o'r daflen yma

GOLDEN GOODBYE STANDARD

Office Hours:

Monday to Thursday
9:00 - 17:00
Friday
9:00 - 16:30