



**PEMBROKESHIRE HOUSING  
TAI SIR BENFRO**



**Clean and Empty Offer**

*Mae'r dalen yma ar gael yn Gymraeg*



# Clean and Empty Offer

Moving home is a busy time and sometimes we find that people leave various items in their old homes that we have to remove and dispose of after they have handed the keys back

## This leaflet explains;

- The local services available to help you recycle and dispose of unwanted items and rubbish.
- Our charges if you leave items for us to remove and,
- What you should leave in your home.

**As a thank you for leaving your home free from unwanted items, that we have to remove, I can offer you £30 if you leave it clean and empty.**

You can also qualify for another **£50** if you can meet our **Golden Goodbye Standard**, please see that leaflet for details.

## Conditions;

The Clean and Empty offer is available to anyone who is responsible for handing back the keys at the end of a tenancy. Pembrokeshire Housing will pay you £30 if you leave the property clean and empty as set out below:

- Kitchen and bathroom clean.
- No belongings or rubbish left in the house, garden, shed or loft.
- You must leave fixtures, fittings, adaptations, and items belonging to Pembrokeshire Housing.
- You may leave carpets and other floor coverings in GOOD condition.

To claim your £30 please complete the Clean and Empty form at the end of this leaflet and return it to us when you hand in the keys. We will normally pay you by cheque.



## Local services to help you recycle and dispose of unwanted belongings and rubbish

Pembrokeshire County Council provides free facilities for householders at their Civic Amenity and Recycling Centres.

Please note that vehicular access to all of the sites stops 10-15 minutes before the closing time.

Site	Opening Hours
<p><b>Winsel Civic Amenity &amp; Recycling Centre</b>  <b>Old Hakin Road</b>  <b>Haverfordwest</b>  <b>SA61 1XG</b></p>	<p><b>1 April - 30 Sept</b>            8am - 6pm 7 days a week</p> <p><b>1 Oct - 31 March</b>            8am - 4pm 7 days a week</p>
<p><b>Hermon Civic Amenity &amp; Recycling Centre</b>  <b>Rhydiau</b>  <b>Hermon</b>  <b>Crymych</b>  <b>Pembrokeshire</b>  <b>SA41 3QT</b></p>	<p><b>1 April - 30 Sept</b>            Weekdays 9am - 6pm            Weekends 9am - 4pm</p> <p><b>1 Oct - 31 March</b>            Weekdays &amp; Weekends            10am - 4pm  <i>Closes for lunch 1 - 1.30pm daily</i></p>
<p><b>Manorowen Civic Amenity &amp; Recycling Centre</b>  <b>Cnwc Sandy</b>  <b>Manorowen</b>  <b>Fishguard</b>  <b>SA65 9QE</b></p>	<p><b>1 April - 30 Sept</b>            8am - 6pm 7 days a week</p> <p><b>1 Oct - 31 March</b>            8am - 4pm 7 days a week</p>
<p><b>Salterns Civic Amenity &amp; Recycling Centre</b>  <b>The Salterns</b>  <b>Tenby</b>  <b>Pembrokeshire</b>  <b>SA70 8EP</b></p>	<p><b>1 April - 30 Sept</b>            Weekdays 8am - 7pm            Weekends 9am - 7pm</p> <p><b>1 Oct - 31 March</b>            Weekdays 8am - 5pm            Weekends 9am - 5pm</p>



Site	Opening Hours
<b>St Davids Civic Amenity &amp; Recycling Centre Nr Hendre Farm Fishguard Road St Davids SA62 6BY</b>	<b>All year round</b> 10.15am - 4pm 7 days a week
<b>Waterloo Civic Amenity &amp; Recycling Centre Eastern Avenue Waterloo Industrial Estate Pembroke Dock Pembrokeshire SA72 4RT</b>	<b>1 April - 30 Sept</b> Weekdays 8am - 7pm Weekends 9am - 7pm  <b>1 Oct - 31 March</b> Weekdays 8am - 7pm Weekends 9am - 5pm

All Civic Amenity and Recycling Centres are open on Bank Holidays except for Christmas Day, Boxing Day and New Years Day. Orange bags are not accepted at Civic Amenity and Recycling Centres.

### **Pembrokeshire County Council will also collect bulky household items**

The collection of bulky household items is undertaken by Frame, a local charitable organisation.

Requests for this service can be made by telephoning the Pembrokeshire County Council contact centre on **01437 764551**.



When requesting this service, please state the items to be collected, as only specified items will be removed.



## The service you can expect is:

- Free collection of white goods (i.e. fridges, freezers etc).
- The charge for a collection of household items (maximum of 10 items) is £10. Where white goods are collected with other items the £10 charge applies. Please note a 3-piece suite would be classed as 3 items, and a table and 4 chairs and would be classed as 5 items.
- Household clearances and garden clear ups are not under the terms of this bulky household waste collection scheme. In such cases, an officer can visit the household and provide a separate price for the collection of these items. Actual collection will take place within 14 days of receipt of request.

## Our charges for removing stuff left in your old home

Whilst you can take unwanted items and rubbish to local recycling centres free of charge, Pembrokeshire Housing is charged for disposing of anything left in homes at commercial rates.

From 1st September 2011 Pembrokeshire Housing will invoice you for the cost of removing and disposing of domestic items left in your home, as set out below:

Items or rubbish left in property, garden or loft	Charge for removal and disposal
Up to 10 bags	<b>£50.00</b>
For each additional 10 bags	<b>£50.00</b>
Furniture and other larger items	<b>£25.00 per item</b>
Carpets in poor condition	<b>£20.00 per carpet</b>
Cookers/washing machines/ fridges	<b>£30.00 per item</b>



**Please leave in your old home:**

- All fixtures and fittings e.g. kitchen units, bathroom fittings, showers.
- Any special equipment or adaptations supplied by Pembrokeshire Housing, e.g. stair lift, community alarm, hoists, grab rails.
- Any household items supplied by Pembrokeshire Housing, e.g. cooker, hob, washing machine, dryer, fridge, carpets, furniture.

**You may also leave, if you want to,**

- Carpets and other floor coverings in GOOD condition.

If in doubt, whether you should leave something or not, please ask us.

Details correct as at August 2011.



## Clean and empty offer

Name

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Address

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I have left this property clean and empty and wish to claim £30 please.

Please make the cheque payable to:

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*Thank you very much for leaving this property clean and empty.*

*It helps us to let this home to the new tenant as soon as possible.*

If there is money owed to Pembrokeshire Housing the £30 will be credited to your account.





**PEMBROKESHIRE HOUSING**  
**TAI SIR BENFRO**

Pembrokeshire Housing  
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[www.pembs-ha.co.uk](http://www.pembs-ha.co.uk)

*Pembrokeshire Housing is a Charitable Organisation*

*Gofynnwch os ydych chi'n eisiau fersiwn Gymraeg o'r daflen yma*

## Clean and Empty Offer

**Office Hours:**

Monday to Thursday  
9:00 - 17:00  
Friday  
9:00 - 16:30